



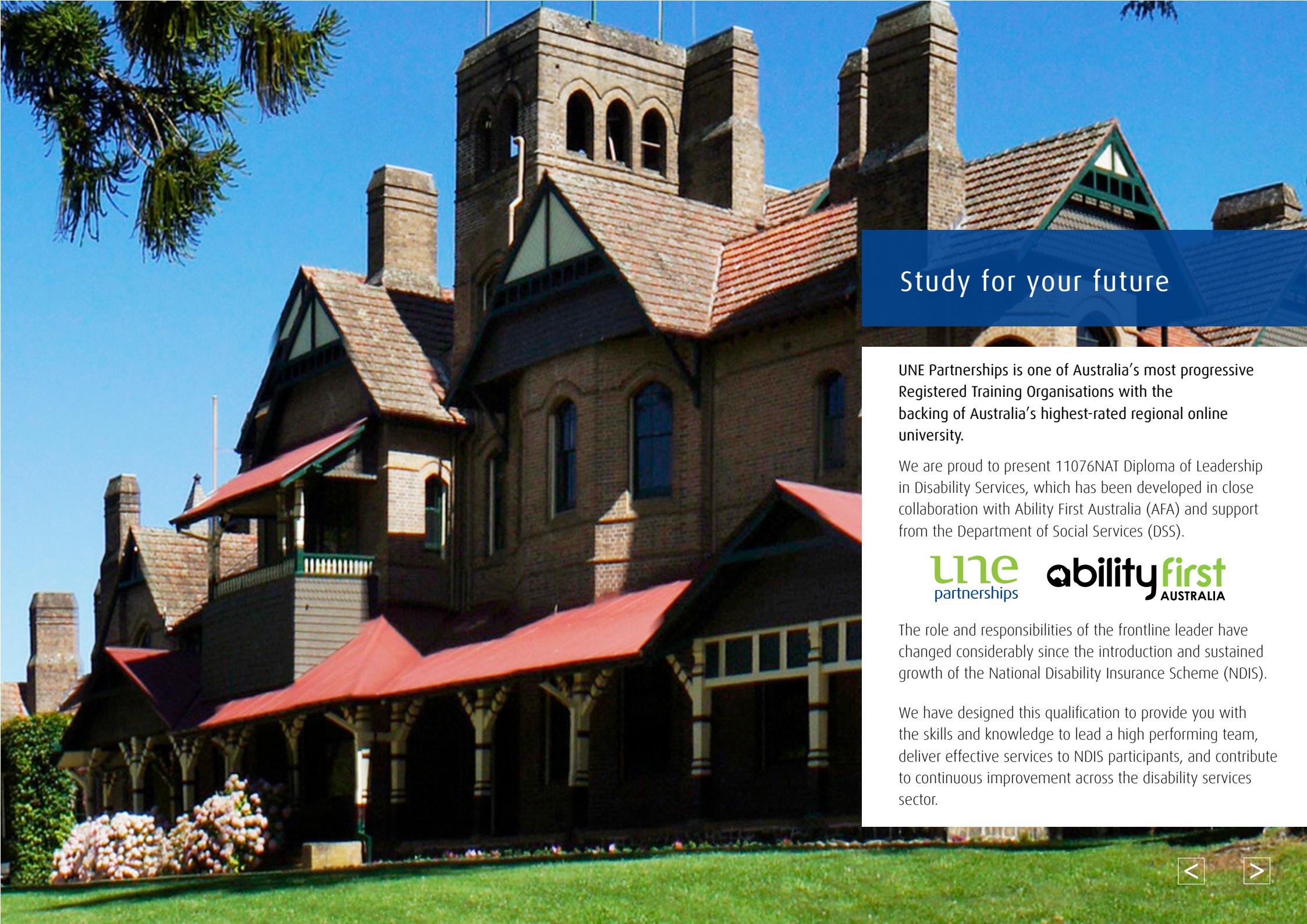
STUDY NDIS LEADERSHIP ONLINE

Designed for aspiring and experienced
frontline leaders

11076NAT

Diploma of Leadership in
Disability Services





Study for your future

UNE Partnerships is one of Australia's most progressive Registered Training Organisations with the backing of Australia's highest-rated regional online university.

We are proud to present 11076NAT Diploma of Leadership in Disability Services, which has been developed in close collaboration with Ability First Australia (AFA) and support from the Department of Social Services (DSS).

une
partnerships

abilityfirst
AUSTRALIA

The role and responsibilities of the frontline leader have changed considerably since the introduction and sustained growth of the National Disability Insurance Scheme (NDIS).

We have designed this qualification to provide you with the skills and knowledge to lead a high performing team, deliver effective services to NDIS participants, and contribute to continuous improvement across the disability services sector.





Contents

Industry insights

2

Our Industry Partner

3

Why study with us

4

Meet the team

5

Course info

6

Graduate outcomes

7

Learning outcomes

8

Course fees

10

my.unep

11

Get started

12

Skills and Careers

13

Contact us

14



Industry insights

Employment outcomes within your industry

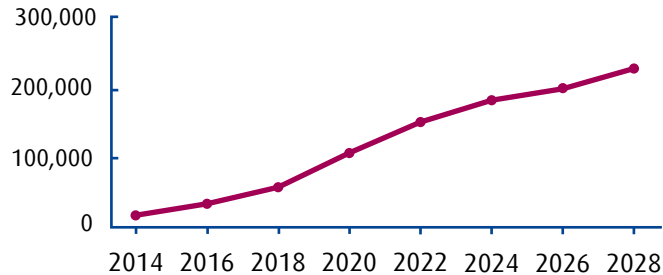
“The care and support sector is one of Australia’s largest and fastest growing sectors, with around 3,750 unfilled vacancies now and an additional 83,000 NDIS workers expected to be required by 2024.” Minister for the National Disability Insurance Scheme.

NDIS¹

STRONG GROWTH

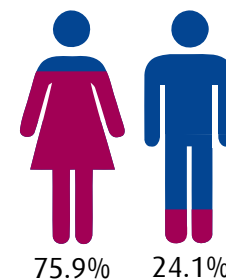
NDIS Sector²

Workforce



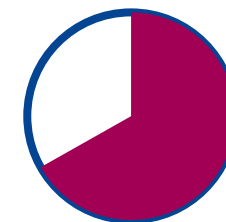
DIVERSITY

in the workplace³



REGIONAL

and remote Australia⁴



67.4% major cities
31.2% regional
1.5% remote

Industry relevant course material delivered by industry experts

We offer personalised service and quality teaching, with the backing of Australia’s leading regional online university, the University of New England. Our courses and qualifications will help you to gain a competitive industry edge to take on new challenges and to grow and succeed within your workplace.



Our Industry Partner

UNE Partnerships has worked closely with Ability First Australia and the Frontline Leader Reference Group to co-design and develop 11076NAT Diploma of Leadership in Disability Services.



Ability First Australia is one of the largest not-for-profit strategic alliances comprising 14 of Australia's leading disability service providers. The organisation represents the interests of around \$1 billion worth of support services to over 92,000 people with disability, their families, and carers.

The Frontline Leader Reference Group has drawn on the extensive experience and expertise of more than 25 leading employers, industry associations and disability service providers to ensure this qualification reflects the emerging needs of frontline leaders.

UNE Partnerships and Ability First Australia would like to acknowledge the generous support of the Department of Social Services and look forward to continued collaboration.

Why study with us?

Our students and graduates benefit from 30+ years of experience delivering high quality distance and online vocational education.

Our trainers and assessors are highly respected within their profession, bringing genuine industry experience and expertise to your learning.

It's no wonder our graduates have enjoyed some of the highest satisfaction and completion rates in the country!

Guided support

Here at UNE Partnerships you will receive the support you need to help balance your work, life and study.



Our student support team

are passionate about your success and provide personal assistance and regular support calls



Our trainers and assessors

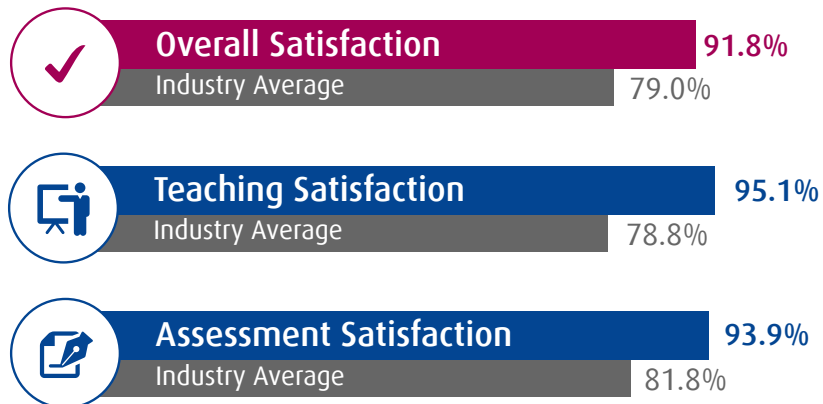
will become your mentor, guiding you through your learning and assessment journey



Our partnerships

mean that you can access 24/7 online tutorial support through Studiosity.

Graduate satisfaction*



* Based on 2019 Learner Engagement Survey data (UNEP) and 2019 National Student Outcome Survey data (NCVER) for Diploma or higher level graduates.

Meet the team

Our team are passionate about education and work tirelessly to provide you with an exceptional learning experience.



Motivation



Study targets



Course direction



Mentoring



Monica Callahan
Trainer and Assessor

Monica has been a workplace trainer and assessor for over 15 years, with 20 years practice in Community Services specialising in Aged Care, Disability support, and Community Development.

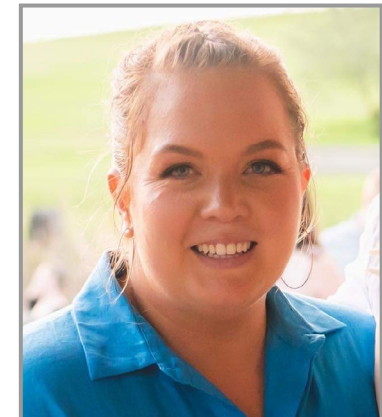
Monica also has 9 years of experience working as a Service Delivery Manager for a respite Care Centre and a Healthy Ageing Program and has also been a member of many advisory and planning committees and has also held Executive Board of Management positions.



Katrina Llewellyn
Program Manager

Katrina has over 15 years of industry experience working in the vocational education sector. She is a passionate program manager, responsible for delivery of the program as a whole, including the central coordination of corporate groups and overseeing the progress and management of individual students.

Katrina oversees the coordination of the student experience from enrolment through to successful completion of the Diploma of Leadership in Disability Services.



Megan Bourke
Student Engagement

Megan is new to education, but brings a wealth of experience in customer service and is passionate about ensuring each and every student feels supported during their studies which she found extremely important during her studies in a Bachelor of Business at UNE.

Megan understands the importance of effective communication and thrives off the ability to help others, share her knowledge and expand upon her current skillset.



11076NAT
Diploma of Leadership
in Disability Services



Course information

Harness your compassion and talents and pursue a rewarding career with 11076NAT Diploma of Leadership in Disability Services to further build upon your skills in emotional intelligence, community and interpersonal skills, required to thrive in this challenging and rewarding sector.

You will gain the skills and knowledge to lead a high performing team, deliver effective services to NDIS participants, and contribute to the growth of your organisation.

This qualification has been designed in consultation with industry to support the career development of experienced and emerging leaders in the disability services sector.

Admission guidelines



There are no entry requirements for this qualification, however, we recommend that you have:

- Experience supervising staff and working in the NDIS sector.
- Good written and verbal communication skills.
- Previously completed Year 12 or a Certificate IV level qualification.
- Appropriate technology to study online and the motivation to learn independently.

Our program includes comprehensive case studies, scenarios and role play activities to support aspiring leaders with less practical experience.

Duration



- 7-14 hours per week over a study period up to 2 years.

Suitable for



- Individual Students
- Corporate Groups

Delivery mode



- Self-paced study with regular webinars.
- Corporate groups also available.



Graduate outcomes

On successful completion of this qualification, you will have the skills and knowledge to:

- Responsibly manage a budget within the competitive pressures of the disability sector.
- Understand how decision making should align with business objectives and support improved customer outcomes.
- Comply with legislative, regulatory and procedural requirements of the NDIS and manage business risks.
- Facilitate clear communication to foster accountability, authenticity and inclusion.
- Advocate, negotiate and collaborate to promote the effective and strategic use of resources and improve customer outcomes.
- Lead, inspire and support frontline workers in the disability sector to deliver effective services.

Pathways to UNE

Successful attainment of 11076NAT Diploma of Leadership in Disability Services will allow for articulation into a range of undergraduate and postgraduate awards offered by the University of New England (UNE)* including:

- Graduate Certificate in Disability Practice
- Graduate Diploma in Disability Practice

*Applications must address UNE Program entry criteria. Enrolment fees are set annually by the UNE.

Learning outcomes

To achieve 11076NAT Diploma of Leadership in Disability Services, you must complete 12 units including:

BSBLDR523

Lead and manage effective workplace relationships

This unit describes the skills and knowledge required to lead and manage effective workplace relationships.

BSBOPS502

Manage business operational plans

This unit describes the skills and knowledge required to develop and monitor the implementation of operational plans to support efficient and effective workplace practices and organisational productivity and profitability.

BSBOPS504

Manage business risk

This unit describes skills and knowledge required to manage business risks in a range of contexts across an organisation or for a specific business unit or area.

BSBPEF501

Manage personal and professional development

This unit describes the skills and knowledge required to implement systems and process that support the personal and professional development of self and others.

BSBPEF502

Develop and use emotional intelligence

This unit describes the skills and knowledge required to develop and use emotional intelligence to increase self-awareness, self-management, social awareness and relationship management in the workplace.

BSBPMG430

Undertake project work

This unit describes the skills and knowledge required to undertake a minor project or a section of a larger project. It covers developing a project plan, administering and monitoring the project, finalising the project and reviewing the project to identify lessons learned for application to future projects.

BSBTWK501

Lead diversity and inclusion

This unit describes the skills and knowledge required to lead diversity for a work area. It covers implementing the organisation's diversity policy, fostering diversity within the work team and promoting the benefits of a diverse workplace.

CHCMGT003

Lead the work team

This unit describes the skills and knowledge required to undertake supervisory and coordinating activities in work groups in health and community service organisations.

CHCMGT005

Facilitate workplace debriefing and support processes

This unit describes the skills and knowledge required to monitor and support workers. This includes implementing support processes to manage stress and emotional wellbeing of self or colleagues working in varied health and community service contexts.

CHCPRP001

Develop and maintain networks and collaborative partnerships

This unit describes the skills and knowledge required to identify networking and collaboration needs and develop formal and informal partnerships to enhance service delivery and improve professional practice.

NAT11076001

Lead effectively in the disability sector

This unit describes the skills and knowledge required to lead, manage and support teams and individual workers effectively in an organisation that provides services to National Disability Insurance Scheme (NDIS) participants.

NAT11076002

Manage finance in the disability sector

This unit describes the skills and knowledge required to meet the financial responsibilities of a frontline leader in the disability sector. It covers managing resources, budgeting and financial forecasting to achieve the required objectives of an organisation providing services to National Disability Insurance Scheme (NDIS) and fee-paying participants.

Please note that a range of elective units can be made available for corporate groups to ensure that 11076NAT Diploma of Leadership in Disability Services meets the needs of your organisation. Get in touch today to find out more.





Course fees*

We provide a range of flexible payment options to help you achieve professional success sooner.



Pay upfront

\$6,990 AUD[^]



Flexible payments

Pay weekly, fortnightly or monthly over 12 months



Third party

Seek financial assistance from your employer or another third party



Ability First Australia

10% discount+ for employees of Ability First Australia (AFA) member organisations.

Visit our website for more information about our fees and funding www.unep.edu.au/students/fees-and-funding

* Terms and conditions apply. [^]Information is correct as at October 2022. +This offer is only available for standard full course enrolments and cannot be used in conjunction with any other offers.

my.unep

my.unep is our modern online learning environment.

my.unep makes it easy for you to access your learning materials any time so you can study anywhere in the world.

Shortly after enrolment our friendly Student Engagement team will provide an induction to help you find your way around my.unep to facilitate a successful student learning journey.

Units

You will find everything you need to complete your studies in my.unep

Introduction

- Getting Started
- Course Overview

Learning Resources

- Readings
- Activities
- Resources

Assessment

- Case Studies
- Scenarios
- Tools and Templates

Support Centre

- 24/7 Support.





Minimum requirements to get started

If you're reading this, you're likely already committed to improving your skills, knowledge and capabilities. Every day presents you and your team with an exciting opportunity to learn and develop the abilities needed to elevate yourself and your business to new heights.

Policies and Procedures

We are committed to the provision of exceptional quality education and a great learning experience.

We encourage you to familiarise yourself with our policies and procedures, which can be found on our website www.unep.edu.au/students/policies

On this page you will also find our frequently asked questions section that may help to answer some of your questions.

Minimum Requirements for Students

Our courses are self-directed online programs which rely heavily on text-based resources to support study.

All students will need:

- moderate numeracy and English literacy skills
- moderate computer skills
- To be working in a job role which provides sufficient opportunity to develop competency and to complete required assessment tasks.

Computer Requirements

All of our courses are delivered through our modern online learning environment.

To successfully complete an online course, you will need ready access to an internet enabled computer with the following configurations.

- Operating system (Mac OS 10.11 or later, Windows 7, 8.1 or 10)
- Internet (speed adequate to watch videos on YouTube)
- Microsoft office 2016 or higher OR other equivalent office suite
- Adobe Acrobat Reader
- Modern internet browser
- Headset with microphone, speakers and camera (for webinars, recording audio assessments and/or Skype discussions with your assessor).



5 high-demand skills and careers

Skills

- Leadership
- Strategy and Planning
- Relationship Management
- Continuous Improvement
- Project Management

Careers

- NDIS Team Leader
- NDIS Service Leader
- Support Coordinator
- Service Coordinator
- Community Coordinator

Take the next step
in your career as
a frontline leader

unepartnerships

creating professional success



1800 066 128



ask@unep.edu.au



unep.edu.au

Connect with us on social media

